CALIFORNIA CASE MANAGEMENT
FUNCTIONAL REQUIREMENTS (2002)

X   Indicates that the requirement applies to the identified type of case.

1.0 FRONT COUNTER
1.1   Cash Drawer Management

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
1.1.1	Multiple* Cash Drawers	Allow for the support of a single operator using multiple cash drawers.	X	X	X	X			X	X	X	X
1.1.2	Multiple* Operators	Allow for the support of multiple operators using a single cash drawer.	X	X	X	X			X	X	X	X

1.0 FRONT COUNTER
1.2   Case Initiation

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
1.2.1	Track Jurisdiction	Track jurisdiction. Note: Jurisdiction means the following for: A. Felony/Misdemeanor/ Traffic Infractions/Juvenile Delinquency: citing agencies and other associated justice agencies. B. Civil/Small Claims: Limited and unlimited jurisdiction cases.	X	X					X	X	X	X
1.2.2	Track Location	Track geographic location information.	X	X	X	X	X	X	X	X	X	X
1.2.3	Case Number Generation	A. Generate/enter a case number according to an administrator-definable format. B. Allow manual input of a citation number.	X	X	X	X	X	X	X	X	X X	X
1.2.4	Case Number Override	A. Include a mechanism for correcting erroneously assigned case numbers with a warning to prevent errors and duplicate case numbers. B. Maintain an audit trail on case number overrides.	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X
1.2.5	Judge and Courtroom Assignment	A. Enable assignment of a case to a: a. Judge; b. Courtroom; c. Judge and courtroom. B. Allow an operator with the appropriate security level to override the assignment.	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X

*For the purpose of evaluation, multiple means more than one.

1.0 FRONT COUNTER
1.2   Case Initiation

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
1.2.6	Schedule	A. Automatically schedule the first court event or confirm requested date avoiding weekend or holiday conflicts.	X	X	X	X	X	X	X	X	X	X
		B. Allow an operator with the appropriate security level to manually override scheduled dates.	X	X	X	X	X	X	X	X	X	X
		C. Warn of holiday and weekend conflicts.	X	X	X	X	X	X	X	X	X	X
1.2.7	Notice	Generate a notice with instructions and milestone dates relevant to the case.	X	X	X	X	X	X				
1.2.8	Case Initiation with minimal information	A. Allow cases to be initiated with minimal information.	X	X	X	X	X	X	X	X	X	X
		B. Allow cases to be initiated with cash bail and bonds information.							X	X		
1.2.9	Update cases	Allow cases to be updated with additional information.	X	X	X	X	X	X	X	X	X	X
1.2.10	Incomplete case	A. Warn when cases are incomplete. B. Track incomplete cases.	X X						X X	X X	X X	X X

1.0 FRONT COUNTER
1.3   Subsequent Filing

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
1.3.1	Single Event - Multiple Parties	Associate the filing of a single event to multiple parties.	X	X					X	X		
1.3.2	Single document - Multiple Parties	Associate the filing of a single document to multiple parties.	X	X	X	X			X	X		
1.3.3	Cash Bail and Bonds	Track: A. Receipt of; B. Amendment to; C. Receipt of and amendment to cash bail and bonds.			X			X	X	X	X	X

1.0 FRONT COUNTER
1.3 Subsequent Filing

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
1.3.4	Bond Agent and Surety Company	Track: A. Bail Amount; B. Bond amount; C. Name of Agent; D. Address of Agent; E. Name of Surety company; F. Address of Surety company.			X			X	X	X	X	X
1.3.5	Fee Waiver Requests	Record fee waiver requests.	X	X	X	X						
1.3.6	Fee Waiver Indicators	Track full or partial fee waivers for each filing of each associated party.	X	X	X	X						
1.3.7	Date of filing	Track date of filing.	X	X	X	X	X	X	X	X	X	X
1.3.8	Determine Untimely Filing	Identify and warn the operator when a document is not filed timely.	X	X	X	X	X	X	X	X	X	X

1.0 FRONT COUNTER
1.4 Payment Processing

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
1.4.1	Deposits	A. Track attorneys' fees (e.g., Clerk's Judgment) as well as jury, reporter, electronic recording, and witness fees.	X	X					X	X		
		B. Enable an operator to verify trust deposit balances at the front counter or in the courtroom.	X	X								
1.4.2	Calculate	Calculate, in accordance with State Controller's Guidelines, Penal Code Section 1463, and California Rules of Court, Rule 850: A. Fees;	X	X	X	X			X	X	X	X
		B. Fines;	X	X					X	X	X	X
		C. Bail amounts.			X				X	X	X	X

1.0 FRONT COUNTER
1.4 Payment Processing

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
1.4.3	Distribute	Distribute across fund accounts in accordance with State Controller's Guidelines, Penal Code Section 1463, and California Rules of Court, Rule 850: A. Fees; B. Fines; C. Bail amounts.	X	X	X X	X			X X X	X X X	X X X	X X X
1.4.4	Override	Allow for distributions to be overridden by an operator with the appropriate security level.	X	X	X	X			X	X	X	X
1.4.5	Track	Track: A. Fees; B. Fines; C. Bail amounts.	X	X	X X	X			X X X	X X X	X X X	X X X
1.4.6	Notices	Accommodate criteria for the timing and selection of specific notices for: A. Fees; B. Fines; C. Bails, including forfeiture.	X	X	X X	X			X X X	X X X	X X X	X X X
1.4.7	Partial Payments, Installments	A. Automatically accept partial payments and prorate them across fund accounts. B. Show next payment amount and date for installment payments. C. Allow an operator to adjust an allocation and automatically rebalance the amounts or payment schedule.		X X X	X X X	X X X			X X X	X X X	X X X	X X X
1.4.8	Tracking parties	Track parties whose fees have been: A. Paid; B. Waived; C. Partially paid.	X	X	X	X						
1.4.9	Bail Schedules	Enable the use of bail schedules and associate them with charge tables.			X				X	X	X	X
1.4.10	Government Receivables	Provide the ability to identify unpaid fees for government filings.	X	X								

1.0 FRONT COUNTER 1.4 Payment Processing			CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
NO.	FUNCTION	COMPLIANCE										
1.4.11	Method of Payment	Record any payment method and multiple payment types for each transaction, including cash, check, credit/debit/ATM card, and advance deposit.	X	X	X	X			X	X	X	X
1.4.12	Payee's 'Bad Check or Dishonored Payment' Status	Alert the operator of payees with 'bad check/dishonored payment' status.	X	X	X	X			X	X	X	X
1.4.13	Receipt	Generate a receipt showing: A. Unique receipt ID number; B. Case number, if applicable; C. Court location (of payment); D. Date; E. Amount collected; F. Balance/change due to payee; G. Payment type.	X	X	X	X			X	X	X	X

2.0 BACK COUNTER
2.1   Completion of Filing Entry

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
2.1.1	Cross Complaints	Track multiple* cross complaints involving existing and newly named parties.	X	X								
2.1.2	Effective Dates	A. Validate transaction date.	X	X	X	X	X	X	X	X	X	X
		B. Allow an operator with the appropriate security level to enter transactions with current entry date, past effective date, or future effective date.	X	X	X	X	X	X	X	X	X	X
		C. Maintain an audit trail of operator transaction date entries.	X	X	X	X	X	X	X	X	X	X

2.0 BACK COUNTER
2.2   Managing Cases

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
2.2.1	Differential Case Management Facility	Include an integrated differential case management (DCM) functionality, which is integral (not an add-on or third party component) to the application design. The DCM should: A. Support multiple sets of administrator-defined tracks; B. Determine milestone dates as cases are assigned to tracks; C. Interface with notice generation; D. Display reports.	X						X	X		
2.2.2	Due and Overdue Events	A. Identify and display a list of cases with due and overdue events.	X	X	X	X	X	X	X	X	X	
		B. Provide access to the respective case records.	X	X	X	X	X	X	X	X	X	
2.2.3	Ticklers	Provide a tickler mechanism.	X	X	X	X	X	X	X	X	X	
2.2.4	Consolidate Cases	A. Consolidate cases.	X		X	X	X	X	X	X	X	
		B. Indicate consolidation status on the case record of each case involved.	X		X	X	X	X	X	X	X	
2.2.5	Coordinate cases	A. Coordinate cases.	X		X	X	X	X				
		B. Indicate coordination status on the case record of each case involved.	X		X	X	X	X				

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2.0 BACK COUNTER
2.2 Managing Cases

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
2.2.6	Authorized Overrides	Allow an operator with the appropriate security level to: A. Reactivate closed cases; B. Delete cases; C. Reset or clear actions in a case; D. Reverse errors; E. Remove dispositions.	X	X	X	X	X	X	X	X	X	
2.2.7	Reclassify Cases	Enable the reclassification of cases (e.g., change case type).	X	X	X		X		X	X	X	
2.2.8	Bifurcate Cases	Bifurcate cases (e.g., break out issues for separate trial).			X							
2.2.9	Suspension and Restoration of Cases	A. Track cases that are: a. Suspended; b. Restored.	X	X	X	X	X	X	X	X	X	
		B. Generate a warning when activity on a suspended case is attempted.	X	X	X	X	X	X	X	X	X	

2.0 BACK COUNTER
2.3 Managing Case Records

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
2.3.1	Party Records	A. Provide discrete fields for: a. First name;	X	X	X	X	X	X	X	X	X	X
		b. Last name;	X	X	X	X	X	X	X	X	X	X
		c. Middle name;	X	X	X	X	X	X	X	X	X	X
		d. Suffix (e.g., Sr., Jr., III);	X	X	X	X	X	X	X	X	X	X
		e. Date of birth.						X				X
		B. Enable data entry of: a. Hyphenated names;	X	X	X	X	X	X	X	X	X	X
		b. Aliases (AKAs);	X	X	X	X	X	X	X	X	X	X
		c. Doing business as (DBAs);	X	X		X			X	X	X	
		d. Pro pers;	X	X	X	X	X	X	X	X	X	X
		e. Corporate names;	X	X		X			X	X	X	
		f. True names;	X	X	X	X	X	X	X	X	X	X
		g. Current names.	X	X	X	X	X	X	X	X	X	X
		C. Retain all names in the case index.	X	X	X	X	X	X	X	X	X	X
2.3.2	Party File	Allow an operator to identify and link an existing party record rather than re-entering party information for each case or complaint.	X	X	X	X	X	X	X	X	X	X

2.0 BACK COUNTER
2.3 Managing Case Records

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
2.3.3	Multiple* Addresses	Enable data entry of multiple addresses for a party.	X	X	X	X	X	X	X	X	X	X
2.3.4	Multiple*Attorneys	Enable data entry or selection of multiple attorneys for a party.	X	X	X	X	X	X	X	X	X	X
2.3.5	Party Relationships	Allow multiple roles or relationships to be defined and assigned to parties in a case.	X	X	X	X	X	X	X	X		
2.3.6	Merge Party Records	Provide the ability to merge records when multiple records are discovered for the same individual.			X	X	X	X	X	X		X
2.3.7	Split Party Records	Provide the ability to split records when multiple records are discovered for the same individual.			X	X	X	X	X	X		X
2.3.8	Party Status	Track party status.	X	X	X	X	X	X	X	X		X
2.3.9	Register of Actions	Generate Register of Actions.	X	X	X	X	X	X	X	X	X	X

2.0 BACK COUNTER
2.4 Managing Attorneys

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
2.4.1	Attorney Name	Enable entry of attorney information in discrete fields for: A. First name; B. Last name; C. Middle name; D. Suffix; E. State Bar number; F. Unique identifier. Note: E and F could be the same.	X		X	X	X	X	X	X	X	X

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NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
2.4.2	Attorney File	A. Allow for accessibility of the attorney record using: a. State Bar Association number; b. Unique identifier; c. Name of Firm; d. Last Name.	X		X	X	X	X	X	X	X	X
		B. Allow an operator to use the State Bar Association number; unique identifier; name of firm; or last name to select and associate an existing attorney record to a case rather than re-entering attorney information for each case.	X		X	X	X	X	X	X	X	X
2.4.3	Attorney Contact Information	Allow for the data entry of multiple[*]: A. Addresses; B. Telephone numbers; C. Fax numbers; D. E-mail addresses.	X		X	X	X	X	X	X	X	X
2.4.4	Attorney History	Allow for maintenance of a history of attorneys representing a party in a case.	X		X	X	X	X	X	X	X	X
2.4.5	Attorney Type	Track the type of attorney assigned to a case (e.g., private attorney, court-appointed counsel, public defender, etc.).			X	X	X	X	X	X	X	X

2.0 BACK COUNTER
2.5   Answering Inquiries

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
2.5.1	Outstanding Writs, Orders, Temporary Restraining Orders, Warrants and Holds	Track: A. Outstanding writs; B. Orders; C. Temporary restraining orders; D. Warrants; E. Holds.	X X X	X X	X X X X	X X X X			X X	X X	X X	X X
2.5.2	Search, General	Allow search of records by: A. Case number; B. Party; C. AKA; D. DBA; E. Attorney of record; F. Names beginning with….	X	X	X	X	X	X	X	X	X	X

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2.0 BACK COUNTER 2.5 Answering Inquiries			CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
NO.	**FUNCTION**	**COMPLIANCE**										
2.5.3	Search, Traffic/ Criminal	Allow search using the following fields and access to the respective records: A. Citation number; B. Driver's license number; C. Defendant name; D. Defendant address; E. Owner name; F. Citing agency; G. Citing officer; H. Citation date; I. Violations; J. Vehicle license number.							X	X	X	X
2.5.4	Sealed and Confidential Records	A. Restrict access to confidential records. B. Restrict access to sealed records.	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X

3.0 ARBITRATION
3.1   Managing Arbitration

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
3.1.1	Arbitrator Lists	A. List prospective arbitrators by: a. Area of expertise; b. Geographic location. B. Maintain a record of: a. Attempted assignment; b. Service.	X X									
3.1.2	Appointment, Tracking, and Award	Generate: A. Notices of arbitrator appointment; B. Reports; C. Notices of missed arbitration milestones.	X									
3.1.3	View Status	Track the status of an arbitration case.	X									

4.O CALENDAR/SCHEDULING/ RESOURCES 4.1 Calendaring and Scheduling Cases			CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
NO.	FUNCTION	COMPLIANCE										
4.1.1	Scheduling	A. Allow scheduling of hearings based on: a. Resource availability of: 1. Judge; 2. Courtroom; 3. Judge and Courtroom; b. Preset limits.	X	X	X	X	X	X	X	X	X	X
		B. Warn of over scheduling.	X	X	X	X	X	X	X	X	X	X
		C. Allow an operator with the appropriate security level to manually override preset limits.	X	X	X	X	X	X	X	X	X	X
4.1.2	Rescheduling and Reassign-ment	A. Allow rescheduling (same judge, different date) of one or more hearings from a calendar to one or more other calendars.	X	X	X	X	X	X	X	X	X	X
		B. Allow reassignment (different judge, same or different date) of one or more hearings from a calendar to one or more other calendars.	X	X	X	X	X	X	X	X	X	X
4.1.3	Involved Party Scheduling	Allow an operator to generate: A. A notice to appear to selected parties; B. Other user-defined notices or documents to selected parties.	X	X	X	X	X	X	X	X	X	X
4.1.4	Event Duration	A. Allow for the data entry of a user-defined duration for a scheduled event.	X		X	X	X	X	X	X	X	X
		B. Allow for the display of the user-defined duration on calendars.	X		X	X	X	X	X	X	X	X
4.1.5	Judge's Recusal and Disqualifi-cation	A. Track a judicial officer's recusal in a case, and reason for recusal.	X	X	X	X	X	X	X	X	X	X
		B. Warn operator when an attempt is made to subsequently calendar that case for the same recused judicial officer.	X	X	X	X	X	X	X	X	X	X
4.1.6	Special Needs Flag	A. Allow operator to set an indicator or flag and the description of special need, for a party that requires: a. An interpreter; b. Accommodation for persons with disabilities; c. Other special needs.	X	X	X	X	X	X	X	X	X	X
		B. Allow for the flags to be displayed on: a. Calendars for court staff only (not for the public); b. User-defined (e.g., courtroom) screens.	X	X	X	X	X	X	X	X	X	X

4.0 CALENDAR/SCHEDULING/ RESOURCES
4.1 Calendaring and Scheduling Cases

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
4.1.7	Party Requesting Jury Trial	Track party requesting jury trial.	X						X	X		X

4.0 CALENDAR/SCHEDULING/ RESOURCES
4.2 Calendar and Resource Management

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
4.2.1	Calendar Display	Display calendar information, including scheduled and available time slots for each day.	X	X	X	X	X	X	X	X	X	X
4.2.2	View Resources	A. Allow operators to view schedules by departments in the following formats: a. Daily; b. Weekly; c. Monthly.	X	X	X	X	X	X	X	X	X	X
		B. Allow operators to view schedules by judicial officers in the following formats: a. Daily; b. Weekly; c. Monthly.	X	X	X	X	X	X	X	X	X	X
4.2.3	Resource Management	Allow operators to modify: A. Department schedules; B. Judicial officer schedules; C. Time slots.	X	X	X	X	X	X	X	X	X	X

4.0 CALENDAR/SCHEDULING/ RESOURCES
4.3 Calendar Contents

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
4.3.1	Calendar Contents	A. Allow operators to define: a. Calendar contents; b. Formats.	X	X	X	X	X	X	X	X	X	X
		B. Support multiple calendar: a. Formats; b. Templates.	X	X	X	X	X	X	X	X	X	X

4.0 CALENDAR/SCHEDULING/ RESOURCES
4.3   Calendar Contents

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
4.3.2	Calendar Printing	Allow operator to: A. Reprint selected portions of a calendar; B. Print add-ons without reprinting the entire calendar.	X	X	X	X	X	X	X	X	X	X

4.0 CALENDAR/SCHEDULING/ RESOURCES
4.4   Notice Generation

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
4.4.1	Notice Generation	A. Generate user-defined notices to appropriate parties and counsel upon: a. Scheduling or rescheduling of a hearing; b. When triggered by related case events.	X	X	X	X	X	X	X	X	X	X
		B. Allow users to select case notices by description for the function being executed.	X	X	X	X	X	X	X	X	X	X
4.4.2	Minute Order Forms	Generate minute order forms.	X	X	X	X	X	X	X	X	X	X
4.4.3	Bail Bond Tracking Notices	Accommodate criteria for the timing and selection of specific notices and processes.	X	X	X				X	X	X	X

5.0 COURTROOM
5.1   Conducting Sessions

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
5.1.1	Track Appearances	Track the appearances of: A. Judicial officers; B. Clerks; C. Reporters; D. Interpreter; E. Attorneys; F. Parties.	X	X	X	X	X	X	X	X	X	X
5.1.2	Reporter List	Track reporters' information: A. Name; B. Business address; C. Certified Shorthand Reporter license number.	X		X	X	X	X	X	X	X	X
5.1.3	Interpreter Reports	Generate a report of: A. Interpreter services used; B. Language translated; C. Cases in which interpreters have served.			X	X	X	X	X	X	X	X
5.1.4	Case Closing	Before closing the case the application should identify: A. Future scheduled hearings; B. Outstanding fund balances.	X	X	X	X	X	X	X	X	X	X
5.1.5	Disposition	Track: A. Dispositions; B. Post-disposition actions; C. Sanctions; D. Jail credits.							X	X	X	X
5.1.6	Judgments	Generate judgments.		X								
5.1.7	Audio Record of Proceedings	Enable compliance with Rule of Court 980.5 for audio recording of courtroom procedures.	X	X	X	X	X	X	X	X	X	X
5.1.8	Warrant information	Enable data entry of warrant information as required in Penal Code 815 including			X			X	X	X	X	X

5.0 COURTROOM 5.1 Conducting Sessions			CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
NO.	**FUNCTION**	**COMPLIANCE**										
		the following: A. Name of defendant; B. Warrant number; C. Issuing authority; D. Bail amount; E. Date of issue; F. Defendant's address; G. Date of birth; H. Sex; I. Hair; J. Eyes; K. Height; L. Weight; M. Race; N. Identification numbers (e.g., driver's license number, Social Security Number, FBI number).										
5.1.9	Warrant History	A. Enable data entry of warrant history/status information: a. Issued; b. Held; c. Released; d. Recalled, e. Quashed; f. Vacated			X			X	X	X	X	X
		B. Flag special conditions, such as: a. Post and forfeitable; b. Night service; c. Do not release on own recognizance.			X			X	X	X	X	X
		C. Track paper warrants' numbers that were executed but not returned for filing.			X			X	X	X	X	X

6.0 RECORDS & PROPERTY
6.1　　Tracking Files &
　　　　Managing Physical Records

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
6.1.1	File Tracking	Track case file: A. Location; B. Possession (name of person who has it).	X	X	X	X	X	X	X	X	X	X
6.1.2	Sealed Case Indicator	A. Flag cases marked confidential. B. Flag cases marked as sealed. Note: Party name or caption derived from party name(s) for such case records should not be displayed to the public.	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X
6.1.3	File, Filing Retention	Track and produce reports of case files or filings based on Govt. Code 68150 and administrator-definable retention periods for: A. Archival; B. Destruction; C. Purging.	X	X	X	X	X	X	X	X	X	X
6.1.4	File, Filing Destruction	A. Produce a Notice of Intent to Destroy Superior Court Records in accordance with California Rules of Court. B. Create and update an Index of Destruction of Cases.	X X	X X	X X	X X	X X	X X	X X	X X	X X	X X

6.0 RECORDS & PROPERTY
6.2　　Managing Exhibits

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
6.2.1	Exhibit Status and Lists	Track on exhibit lists, exhibits that are: A. Identified with physical description; B. Marked; C. Returned; D. Received (Admitted/Entered) or Refused; E. Recorded; F. Stored; G. Destroyed.	X	X	X	X	X	X	X	X	X	X

6.0 RECORDS & PROPERTY
6.2   Managing Exhibits

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
6.2.2	Data Elements	Track data elements for: A. Unique exhibit identifier; B. Case Number; C. Party; D. Attorney; E. Court Exhibit Identifier (Alpha-numeric); F. Exhibit type; G. Exhibit description; H. Location; I. Name of person holding the exhibit (i.e., possession); J. Date(s) of appeal; K. Date(s) of entry of judgment; L. Date(s) of final disposition; M. Date(s) of remittitur; N. Date(s) of release; O. Date(s) of destruction; P. Date(s) of Notice of Destruction.	X	X	X	X	X	X	X	X	X	X
6.2.3	Sorting and modification of Exhibit Lists	A. Enable exhibit lists, to be sorted by: a. Party; b. Exhibit identifier; c. Exhibit type.	X	X	X	X	X	X	X	X	X	X
		B. Allow an operator with the appropriate security level to modify exhibit lists.	X	X	X	X	X	X	X	X	X	X
6.2.4	Exhibit Management	Include an exhibit management facility to: A. Add; B. Change; C. Relocate; D. Return; E. Destroy exhibits.	X	X	X	X	X	X	X	X	X	X
6.2.5	Exhibit Retention Periods	Enable the establishment of criteria for exhibit retention periods.	X	X	X	X	X	X	X	X	X	X
6.2.6	Notice Generation	Generate: A. Notice of Destruction; B. Order for Destruction; C. Receipts for return of exhibits.	X	X	X	X	X	X	X	X	X	X
6.2.7	Exhibit Reports	Generate Exhibit: A. Inventory report; B. Chain of Custody (location and possession) report; C. Chain of Evidence (status) report.	X	X	X	X	X	X	X	X	X	X

7.0 ACCOUNTING
7.1 Fee Set Up and Configuration

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
7.1.1	Multiple Trust Fund Accounts	A. Allow for the establishment of multiple trust fund accounts.	X	X	X	X			X	X	X	X
		B. Track trust fund moneys until they are distributed.	X	X	X	X			X	X	X	X
7.1.2	Multiple fees and fines accounts	Allow for the creation of multiple accounts for:										
		A. Fees;	X	X	X	X			X	X	X	X
		B. Fines.	X	X					X	X	X	X
7.1.3	Application algorithms	For fees and fines the application's algorithms must incorporate: A. Absolute values; B. Relative values; C. Fixed dollars; D. Percentages; E. Pro-rations; F. Any combination of the above.	X	X	X	X			X	X	X	X
7.1.4	Fine Distribution formulas	Allow for fine distribution formulas to be predicated upon factors like: A. Combination of location and agency; B. Enhancement factors; C. Special assessments that may affect bail calculation.	X	X					X	X	X	X
7.1.5	Fine and Fee Schedules	A. Allow operator to enter fine and fee schedules in advance of the effective date.	X	X	X	X			X	X	X	X
		B. Retain expired fine and fee schedules.	X	X	X	X			X	X	X	X

7.0 ACCOUNTING
7.2 Daily Processes

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
7.2.1	Create Bank Deposits	A. Generate balancing and reconciliation reports on demand.	X	X	X	X			X	X	X	X
		B. Retrieve data for user-defined deposits.	X	X	X	X			X	X	X	X

7.0 ACCOUNTING 7.2 Daily Processes			CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
NO.	FUNCTION	COMPLIANCE										
7.2.2	Dishonored Payments	A. Track payees of bad checks / dishonored payments. B. Enable operator to: a. Reverse transactions; b. Add NSF fees; c. Reapply payments; d. Generate notices to payee.	X X	X X	X X	X X			X X	X X	X X	X X
7.2.3	Refund, Apply, and Forfeit Bail	Allow an operator, at any point in the accounting period, to: A. Refund bail overpayments; B. Refund exonerated payments; C. Forfeit bail amounts; D. Reinstate bail amounts; E. Apply bail amount to payment for case.			X				X	X	X	X
7.2.4	Receipt of Payment	A. Distribute payments within a case by: a. Priority; b. Pro-ration; c. A combination of both. B. Allow distribution to multiple cases: a. Equally; b. Consecutively; c. By select amounts.							X X	X X	X X	X X
7.2.5	Correct Transactions	Allow an operator with the appropriate security level to correct financial transactions without deleting them.	X	X	X	X			X	X	X	X
7.2.6	Void Transactions	Allow an operator with the appropriate security level to void transactions without deleting them.	X	X	X	X			X	X	X	X
7.2.7	Audit Trail	Maintain a financial transaction audit trail[1].	X	X	X	X			X	X	X	X

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[1] A series of documents that traces the movement and location of funds through an accounting system (e.g., receipt, cash collection record, deposit)

7.0 ACCOUNTING
7.3　　Monthly Bookkeeping Reconciliation

NO.	FUNCTION	COMPLIANCE	CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
7.3.1	Financial Activity Reports	Generate financial activity reports on demand for any case.	X	X	X	X			X	X	X	X
7.3.2	Reporting	Generate a report on demand that displays: A. Case number; B. Party last name; C. Party first name; D. Name of operator; E. Date; F. Time; G. Receipt number; H. Payment type; I. Terminal/till number/device ID; J. Court location of payment; K. Operator totals; L. Cash drawer totals; M. Operator voids; N. Fine code for each payment; O. Fee code for each payment.	X	X	X	X			X	X	X	X
7.3.3	Reports	Generate reports for user-defined time frames for all fiscal and trust fund accounts indicating: A. Report date range; B. Account numbers; C. Debits; D. Credits; E. Beginning balances; F. Ending Balance; G. Grand totals.	X	X	X	X			X	X	X	X
7.3.4	Accounts Receivable	A. Track: a. Installment payments; b. Accounts receivables. B. Generate accounts receivable reports. C. Generate write-off payment reports.	X X X	X X X	X X X	X X X			X X X	X X X	X X X	X X X
7.3.5	Trust Account Activity Report	Track and generate report of: A. Trust deposits, such as jury deposits by court case number and party name; B. Jury fee advance accounts by law firm name; C. Reporter's fees.	X	X					X	X		X
7.3.6	Collections	In compliance with the comprehensive collections program (Calif. Penal Code 1463.007) track status of accounts referred to other agencies for collection.							X	X	X	

7.0 ACCOUNTING 7.3 Monthly Bookkeeping Reconciliation			CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
NO.	FUNCTION	COMPLIANCE										
7.3.7	Unclaimed Moneys	A. Track unclaimed moneys.	X	X	X	X	X	X	X	X	X	X
		B. Generate notices regarding unclaimed moneys.	X	X	X	X	X	X	X	X	X	X
		C. Return or transfer the unclaimed moneys to appropriate person/account.	X	X	X	X	X	X	X	X	X	X
7.3.8	Recover Waived Fees	Track waived fees that should be recovered (e.g., satisfaction of judgment received or judgment granted to government plaintiff).	X	X								

8.0 REPORTING 8.1 DMV and DOJ			CIVIL	SMALL CLM	FAMILY	PROBATE	MEN HLT	JUV DEP	FELONY	MIS	TRF INF	JUV DEL
NO.	**FUNCTION**	**COMPLIANCE**										
8.1.1	California Department of Justice Reports	A. Collect and electronically transfer data contained in all fields in the DOJ disposition of arrest and court action form (JUS 8715A) to the California Department of Justice (DOJ).							X	X		X
		B. Meet requirements as specified in the current State of California, Department of Justice Electronic Disposition Reporting Manual.							X	X		X
8.1.2	California Department of Motor Vehicles Reports	A. Demonstrate integrated California Department of Motor Vehicle (DMV) access with bi-directional data exchange.							X	X	X	X
		B. The application should: a. Populate local database with driver records; b. Apply fees and fines; c. Submit license holds and releases; d. Generate and submit required abstracts; e. Generate exception reports.							X	X	X	X
		C. Meet requirements as specified in the State of California, Department of Motor Vehicles, Abstract Reporting Manual (DL630) and Fixed Field Data Format Inquiry Manual (DL 578).							X	X	X	X

APPENDIX A

CALIFORNIA CASE MANAGEMENT SYSTEM
FUNCTIONAL REQUIREMENTS (2002)
TECHNICAL

TECHNICAL REQUIREMENT 1.0 Application Configuration/Administration		
NUMBER	**FUNCTION**	**COMPLIANCE**
1.1	Forms, Notice Generation	A. Incorporate configurable interaction between application components for generating forms and notices. B. Provide selection lists for insertable values.
1.2	Effective From, To	A. Provide an effective 'from' and 'to' capability for: a. Code Tables; b. Fee schedules; c. Addresses. B. Maintain a history of records or values.
1.3	User Administration	A. Enable system administrator to: a. Add; b. Delete; c. Modify data regarding users and their associated security levels. B. Require only a single user ID for multiple sessions or for concurrent access to multiple screens and windows.
1.4	System Administration	System administration should be documented; Application-level tools should be provided. System backup can be unattended or performed while system is active.
1.5	Administrator-Definable Fields	Support user-definable fields and tables.

TECHNICAL REQUIREMENT 2.0 User Interface		
NUMBER	**FUNCTION**	**COMPLIANCE**
2.1	Multiple windows	Support multiple overlapping windows.
2.2	Suspend/resume transactions.	Allow an operator to interrupt work in mid-transaction and resume the interrupted transaction.

TECHNICAL REQUIREMENT
2.0   User Interface

NUMBER	FUNCTION	COMPLIANCE
2.3	Non-hierarchical Navigation	Allow an operator to navigate directly to any field without reentering search criteria or traversing menus.
2.4	Selection Lists	A. Allow operator to invoke: a. Lists of pertinent values; b. Translations for any validated field. B. Return selection lists positioned according to characters that have been entered. C. Selection lists should be capable of being: a. Filtered for logically correct entries; b. Sorted through user-defined parameters. D. Display records in ascending and descending order.
2.5	Scrolling, Drill-Down	Allow an operator to: A. Scroll forward and backward when multiple cases/records are displayed; B. Select entries; C. Drill down for more detail; D. Return to prior location in the list.
2.6	Interaction	Allow all common transaction and display screens to be uniformly controlled by mouse or keyboard.
2.7	Help	A. Provide online help. B. Allow system administrator to define and modify help text.
2.8	Overrides	Allow an operator with appropriate security level to override entries.

TECHNICAL REQUIREMENT
3.0   Ad Hoc Reporting

NUMBER	FUNCTION	COMPLIANCE
3.1	Ad Hoc Reports	Allow for the creation of ad hoc reports.
3.2	Scope	A. Allow for generation of reports using any data in the database tables. B. Provide the ability to create relationships between tables.
3.3	Query Construction	Provide online query access to the data dictionary.
3.4	Retrieval	A. The report generation facility should allow an operator to: a. Save queries by name; b. Retrieve queries by name or long description. B. Allow an operator to define private or shared access to stored queries.

TECHNICAL REQUIREMENT
4.0   Interfaces

NUMBER	FUNCTION	COMPLIANCE
4.1	Mandated Agency Interfaces	Provide batch and interactive access to outside agencies, including the Department of Motor Vehicles and the Department of Justice.

TECHNICAL REQUIREMENT
5.0   System Design

NUMBER	FUNCTION	COMPLIANCE
5.1	Database Management System	Use a non-proprietary relational database management system (RDBMS).
5.2	Database Schema Design	The application entity relationships should support case consolidation capabilities.
5.3	Archive and Purge	Allow system administrator to: A. Migrate data to secondary or offline storage; B. Purge data while retaining index entries; C. Restore migrated data.
5.4	User/ Transaction Identification, Logging	Log all transactions, based on administrator-defined parameters, which can be traced to an individual user.

APPENDIX B

CALIFORNIA CMS FUNCTIONAL REQUIREMENTS: CONSIDERATIONS FOR FUTURE REQUIREMENTS

1.0 FRONT COUNTER
Case Initiation

FUNCTION	COMPLIANCE
Input Efficiency for Multiple* Cases	A. Allow for the rapid input of similar cases. B. Provide a means for minimizing redundant or duplicative data entry at case initiation.
Case Caption	Generate a case caption, which includes a name standardization routine for reasonable conformity.
Vexatious Litigant	A. Track designated vexatious litigants. B. Warn operators of designated vexatious litigants.
Filing Rules	Allow an operator to invoke online display of rules and procedures, expert system, or hypertext assists.
Labels	Send to printer text and bar code labels for: A. Attachment to case folders; B. Documents to be served; C. Subsequent filings.
Frequent Filer	A. Track frequent filers. B. Allow for expeditious data entry of frequent filer information.
Multiple* Case Processing	Provide a means for updating multiple cases with a single transaction or in a single step.

1.0 FRONT COUNTER
Subsequent Filing

FUNCTION	COMPLIANCE
Motion Dates	A. Distinguish between the "received," "lodged," and "filed" dates of motions. B. Provide a means to enter these fields.
Imaging: Document Identifier	Recognize a document identifier as related to an imaging system.

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*For the purpose of evaluation, multiple means more than one.

1.0 FRONT COUNTER
Calculation / Verification of Deposit Requirements

FUNCTION	COMPLIANCE
Deposit Calculation	Calculate attorneys' fees (Clerk's Judgment), jury, reporter, electronic recording, witness, and other required deposits.
Interest Due Calculation	Automatically calculate interest due on judgments and other receivables.

1.0 FRONT COUNTER
Payment Processing

FUNCTION	COMPLIANCE
Single payment for multiple filings, parties, cases.	Allow for a single payment to be applied to multiple filings, parties, cases: A. Fees; B. Fines; C. Bails.

2.0 BACK COUNTER
Completion of Filing Entry

FUNCTION	COMPLIANCE
Work in Process	A. Display a queue or other online tracking mechanism for filings awaiting completion. B. Display pending filings in priority or arrival sequence.
Work Flow	Include an embedded workflow facility that can conditionally route or evenly distribute work among operators.

2.0 BACK COUNTER
Managing Cases

FUNCTION	COMPLIANCE
Unconsolidate Cases	Allow operators to unconsolidate cases.
Worksheet Templates and Checklists	A. Allow worksheet templates and checklists to be: a. User defined; b. Retrieved by document type; c. Retrieved by hearing type; d. Edited online. B. Automatically update case records accordingly.
Update Case Event	A. Automatically update case records as events are entered. B. Use case phase in generating, validating, and filtering routines.
Notes, Reminders	Support entry of an unlimited number of notes regarding a case, which can be viewed by staff members with the appropriate security level.
Related Cases, Cross-References	A. Cross-references cases. B. Enable multiple external case numbers or tracking codes assigned to a case.
Loosely Related Cases	Enable the association or grouping of cases with some relevance to a lead case.

2. O BACK COUNTER
Managing Case Records

FUNCTION	COMPLIANCE
Name Standards	Allow for the edit of party and corporate names against user-defined formats and translation rules to assure that entries are consistent and accurate.
Similar Charges	Allow an operator to enter multiple similar charges in a single case.

2. O BACK COUNTER
Managing Attorneys

FUNCTION	COMPLIANCE
Transfers	Allow for the transfer of an attorney and associated cases from one firm to another.
Attorney Standing	Flag attorney standing and reinstatement dates as provided.
Preferred method of contact	Allow an operator to enter a preferred method of contact for attorneys.

2. O BACK COUNTER
Answering Inquiries

FUNCTION	COMPLIANCE
Orders	Automatically track the duration of any active order.
Search, General	A. Allow searches to be narrowed using: a. Multiple parameters; b. Wildcards; c. Ranges. B. Allow search criteria to be incrementally refined.
View Multiple Related Databases	A. Unify the following for the view of the operator: a. The index; b. Register of Actions (ROA); c. Other files. B. Support queries against all databases. C. Support a single search operation to report an individual's involvement in multiple types of cases.

2. O BACK COUNTER
Transfer Jurisdiction & Appeals

FUNCTION	COMPLIANCE
Timeframes	Track time frames for complying with notices, resolving deficiencies, and generating the Record on Appeal.
Prepare Indices for Record on Appeal	Generate the following indices for the Record On Appeal: A. Alphabetical; B. Chronological.
Prepare Clerk's Transcript	A. Generate the Clerk's Transcript. B. Calculate fees for copies of transcripts.
Record on Appeal	Generate the Record on Appeal.

3.0 ARBITRATION
Managing Arbitration

FUNCTION	COMPLIANCE
Nomination, Notification	A. Nominate a user-defined number of arbitrators based on: a. Availability; b. Caseload; c. Absence of professional conflicts. B. Produce and send to printer notices listing the nominees for delivery to the parties.
Nominee Tracking	A. Automatically eliminate nominees as information regarding rejection letters is entered. B. Enable an operator to determine and view chronologically the status of cases assigned to arbitration and those pending confirmations.

4.0 CALENDAR/SCHEDULING/RESOURCES
Calendaring and Scheduling Cases

FUNCTION	COMPLIANCE
Reserved Dates	Automatically handle reserved dates.
Next Logical Event	A. Schedule the next logical activity when an event is entered and or a condition is satisfied. B. Notify the operator. C. Provide the ability for overrides.

4.0 CALENDAR/SCHEDULING/RESOURCES
Calendar Planning

FUNCTION	COMPLIANCE
Calendar Planning	Plan calendars based on judicial officer and courtroom availability.
Resource Projections	Project required resources given existing case inventories and trends.

4.0 CALENDAR/SCHEDULING/RESOURCES
Notice Generation

FUNCTION	COMPLIANCE
Case History	Automatically trigger production of case histories based on the minute order entry of forms.
Generate Output to Pre-Printed Templates	Produce output to Judicial Council approved forms and similar pre-printed documents.
Preferred Method of Delivery	Use data from party and attorney tables to determine the preferred method of delivery for notices, such as mail, fax, or e-mail.

5.0 COURTROOM
Conducting Sessions

FUNCTION	COMPLIANCE
Writs	Generate writs.
Multiple Warrants per Defendant	Allow the data entry of multiple warrants per defendant per case.
Other Warrants	Maintain warrants not directly applicable to a case (e.g., search warrants and Ramey/Mincey warrants).
Record Proceedings Real Time	A. Enable real-time entry of: a. Minutes; b. Motions; c. Orders; d. Rulings; e. All other courtroom events. B. Support user-definable: a. Templates; b. Macros. C. Accept free-form text entries.
Exhibit Tags	Generate exhibit identification tags on demand.
Electronic Interface	Support interfaces to law enforcement warrant system(s) for both batch transmission and interactive updates.

6.0 RECORDS & PROPERTY
Tracking Files and Managing Physical Records

FUNCTION	COMPLIANCE
Request File(s)	A. Allow an operator to execute multiple file requests online. B. Generate a file request for specific events, such as producing a calendar. C. Track requests for multiple files.
File Pick List	A. Produce online display and hard copy lists of requested files in terminal digit or standard sequential order. B. Produce user-defined out-cards.
Imaging	Integrate with an imaging system.

6.0 RECORDS & PROPERTY
Managing Exhibits

FUNCTION	COMPLIANCE
Redact Exhibit	A. Allow for the data entry of redacted exhibits. B. Retain a record of an exhibit that has been superceded by another exhibit with the same identifier.
Multiple Cases	A. Allow for the data entry of exhibits associated with multiple cases. B. Update all cases when a single change in custody or location transaction is performed.

7.0 ACCOUNTING
Daily Processes

FUNCTION	COMPLIANCE
Accrued Interest	Calculate accrued interest.
Financial System Interface	Include the capability for bi-directional transmission and receipt of accounting records.
Remittance Advice	Generate remittance documents for state agencies, local agencies, and special districts including detailed information regarding: A. The amount collected for each code section; B. Total remittance; C. Deposit period; D. Date.
Amnesty: Traffic cases	A. Identify traffic cases eligible for amnesty. B. Retrieve identified cases online. C. Automatically calculate the amount due.

7.0 ACCOUNTING
Monthly Bookkeeping Reconciliation

FUNCTION	COMPLIANCE
Collections	Allow an operator to selectively export collection demand data to external parties.
Collection Rate	Calculate the collection rate of receivables over a user-defined period.

8.0 REPORTING
Judicial Council, State, Internal Reports

FUNCTION	COMPLIANCE
Caseload, Management Reports	A. Produce caseload management reports. B. Include, in terms of absolute and administrator-defined weighted caseloads, the number and distribution of: a. Existing cases; b. New cases.
California Abstract Conviction State Prison	Produce the California Abstract of Conviction to State Prison.

CONSIDERATIONS FOR FUTURE REQUIREMENTS: TECHNICAL

1.0 Application Configuration/Administration	
FUNCTION	**COMPLIANCE**
Administrator-Definable Fields	Support user-definable fields and tables.

2.0 User Interface	
FUNCTION	**COMPLIANCE**
Navigation	A. Allow individual users to configure screen progression. B. Support expert or "fast-path" navigation.
Advanced Help	A. Support advanced search and hypertext links in help screens. B. Provide online documentation.

Public, Agency Access	A. Provide specific, user-friendly interfaces accessible by
	  a. The public;
	  b. Attorneys;
	  c. Law and justice agencies.
	B. Comply with the applicable Judicial Council standards or rules for user access.
	
	Note: Rules of Court pertaining to electronic access to court records will take effect July 1, 2002. Until then Section 38 of the Standards of Judicial Administration will be in effect.

3.0 Ad Hoc Reporting	
FUNCTION	**COMPLIANCE**
Query Construction	Support common query languages, such as SQL and a more convenient equivalent of Boolean syntax.
Retrieval	Schedule reports to be run in an automatic sequence when invoked by an operator.
Exporting	Extract and export data: A. As ASCII files; B. Spreadsheet formats; C. Via OLE2.

4.0	Interfaces and Conversions
FUNCTION	**COMPLIANCE**
Index Conversion	Include a means for index conversion.
Index, Microfiche Production	Produce data in commonly requested formats for commercial subscribers.
Third Party Software Interfaces	Interface with third party software or other court management systems via standard API.
Traffic Citation File Transfer	Interface with an application for importing traffic citation information.
E-filing API	Support an API for electronic filing as specified by the Judicial Council. Note: Rules of Court related to electronic filing and service will be adopted prior to January 1, 2003.
E-filing Interface	Process electronic filing conforming to Judicial Council standards. Note: Rules of Court related to electronic filing and service will be adopted prior to January 1, 2003.
Schedule Monitor Interface	Support multiple video monitors for displaying court calendar information throughout the courthouse.